

# Course Completion Form

## MANIFESTING YOUR DREAMS COURSE

NAME \_\_\_\_\_ DATE \_\_\_\_\_

The following list summarizes the certification requirements for this 52-hour course, which has been carefully designed to optimize your learning experience. Please initial each item as you complete them.

### CERTIFICATION REQUIREMENT

### INITIALS

1. Complete and return the Personal Profile to Awakenings when starting the course. \_\_\_\_\_
2. Attend at least 10 of the 12 Tuesday teleclasses and make up for any you missed by listening to the audios available on the website. \_\_\_\_\_
  - Note: If you need to miss more than 2 of the 12 classes, you can make up additional classes by listening to the audios of the classes and adding 1 extra hour of practice for each class you miss.
3. Complete at least 18 study hours including the following: \_\_\_\_\_
  - Read *Holistic Coaching and Healing Training Manual*, Part 2, Sections VII-XII
  - If this is your 1st course, read *Holistic Coaching and Healing Training Manual*, Overview and Appendices A-E
  - If this is your 2nd course, read *Holistic Coaching and Healing Training Manual*, Appendices F-G
  - Read *Manifesting Your Dreams with EFT, SK, and More*
  - Read *The Science of Getting Rich* and *The Science of Being Great*
4. Complete at least 18 hours of documented practice, which can include a combination of the following: \_\_\_\_\_
  - Attendance of some or all of the optional Thursday lab classes, with 1 hour of credit for each lab class you attend
  - At least 6 hours of individual practice with other students from the class and/or outside people
5. Complete the written Manifesting Your Dreams Certification Exam. \_\_\_\_\_
6. Complete a 20-minute personal phone interview with Awakenings (Phillip or Jane). The interview will be conducted following receipt and review of all of these required materials as an opportunity to review your submittal and discuss your progress.

**IMPORTANT:** Also note the final completion requirements for Holistic Coaching Certification, which are included in this document. This additional material provides essential keys for becoming an effective coach.

**Optional Final Feedback:** Your feedback is appreciated as we explore ways to improve this course.

7. Provide your feedback on the enclosed form.

We highly recommend regular goalsetting, reading in books like *The Science of Getting Rich* and *The Science of Being Great*, and EFT clearing. This is not just important for completion of this class. It is also an integral part of the ongoing process of making a dimensional shift to a new plane of reality and creating the miraculously joyous and fulfilling life you desire.

8. **Computer Use:** Please feel free to use your computer to recreate any of the forms that you may find easier to type.

**Time Allowed:** Most people need to manage their time carefully to complete all of the requirements by the time the telecourse is completed. We recommend scheduling your time in the way that works best for you. If time is of the essence for you and you are not able to complete all of the requirements right away. You have up to 2 years to complete this course from the date of the first teleclass.

**Submitting Your Completion Materials:** When you have completed the Certification Requirements 1 through 5 (and optional items 7 and 8, if desired), please return the following to Awakenings Institute, along with **copies** of the following required materials:

- This **original** initialed form, indicating that you have completed all of the requirements
- Copies of completed "Practice Forms"
- A copy of the completed "Manifesting Your Dreams" Certification Exam"
- Optional copy of "Final Feedback" form

**Original Copies:** It is important that you keep the original copies of the course completion materials you send to Awakenings, in case of loss in the mail. Awakenings cannot be responsible for any materials lost in the mail and cannot conduct your oral interview until the required materials have been received and reviewed.

**Mail to:** Awakenings Institute, P.O. Box 279, Arroyo Grande, CA 93420

**Personal Interview:** Once Awakenings receives all of the required materials, we will review them for successful completion and conduct your personal telephone interview. Please allow at least seven days for us to receive them, then call Phillip or Jane to schedule your oral interview at 805-931-0129.

**Contacting Us:** We hope that you will enjoy this course as much as we enjoy sharing with you. Please also feel free to contact us by phone or email with any questions that arise. You can send email to Jane at [jane@gettingthru.org](mailto:jane@gettingthru.org) and to Phillip at [phil@gettingthru.org](mailto:phil@gettingthru.org). Questions that could benefit the entire class may be sent through the Yahoo Resource Group.

# Client Practice Form

## MANIFESTING YOUR DREAMS COURSE

NAME \_\_\_\_\_ PAGE \_\_\_\_ OF \_\_\_\_

1. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

2. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

3. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

4. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

5. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

6. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

7. Date \_\_\_\_\_ Lab class or client \_\_\_\_\_ Time Spent \_\_\_\_\_

Topics and techniques: \_\_\_\_\_

Notes: \_\_\_\_\_

Subtotal for Hours on this Page \_\_\_\_\_

**Running Total for All Pages** \_\_\_\_\_

# Final Feedback

## MANIFESTING YOUR DREAMS COURSE

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NAME \_\_\_\_\_

How do you evaluate this course? \_\_\_\_\_

What did you appreciate most? \_\_\_\_\_

Do you have any suggestions or ways to improve the course? \_\_\_\_\_

Would you recommend this training? Please explain. \_\_\_\_\_

Other comments: \_\_\_\_\_

Is it okay to quote any of your above remarks? Yes \_\_\_\_\_ No \_\_\_\_\_